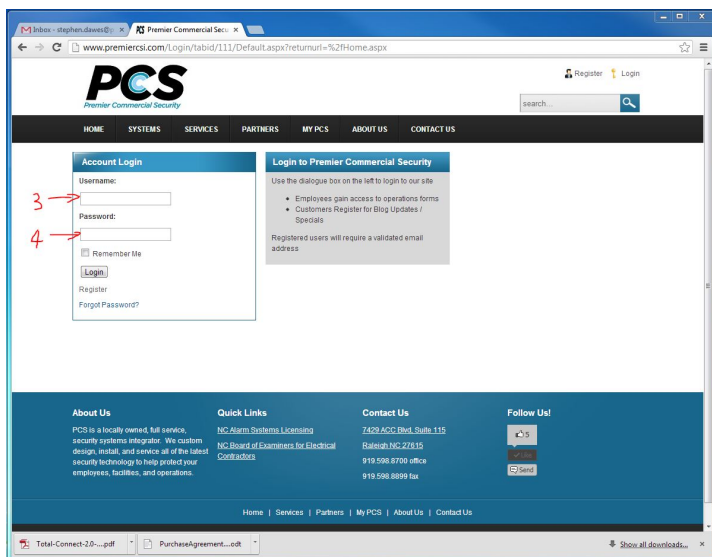


## Premier Access Site Login

1. Browse to <http://www.premiercsi.com>
2. Top right on the page, Select "Login"



3. Enter your registered username.
4. Enter your password.



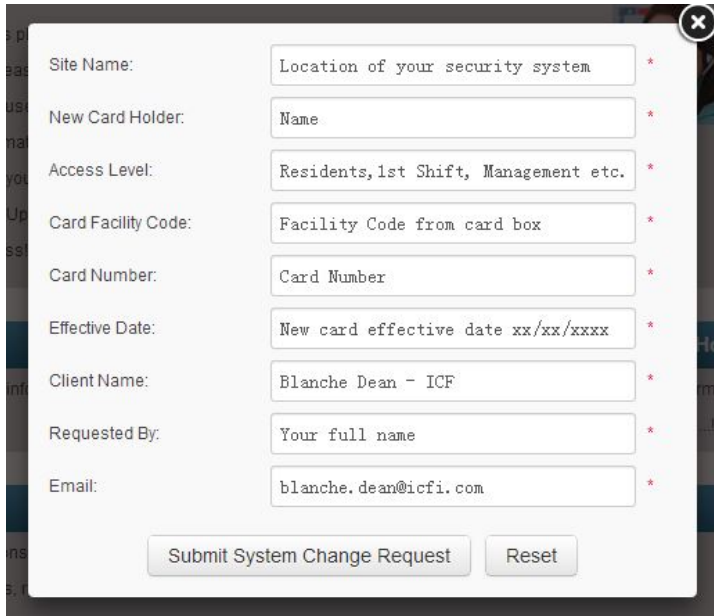
5. After login, Select "Premier Access" from top menu bar.



6. Data Entry forms are used to entry the card/ and/or system changes. Read the information in the top box, and select the appropriate form below. For example:



7. Sample data entry for for New Card:



A screenshot of a web form titled "New Card" with a close button in the top right corner. The form contains the following fields and values:

Site Name:	Location of your security system *
New Card Holder:	Name *
Access Level:	Residents, 1st Shift, Management etc. *
Card Facility Code:	Facility Code from card box *
Card Number:	Card Number *
Effective Date:	New card effective date xx/xx/xxxx *
Client Name:	Blanche Dean - ICF *
Requested By:	Your full name *
Email:	blanche.dean@icfi.com *

At the bottom of the form are two buttons: "Submit System Change Request" and "Reset".

8. Email will be sent to our administrators for data entry and management.

Thank you!